

LIST OF DOCUMENTS FOR OPENING OF A CURRENT ACCOUNT OF TYPE “P” IN THE NATIONAL CURRENCY AND A CURRENT ACCOUNT IN FOREIGN CURRENCY FOR PERMANENT REPRESENTATIVE OFFICES

1. **Application for opening of a current account**, signed by an authorized person (the template of the document is provided by the Bank).
2. **Questionnaire** (the template of the document is provided by the Bank).
3. **A scheme of the ownership structure** that illustrates the structure and allows finding out all existing beneficiary owners. Documents, allowing to find out “real” owners (trust declarations, declarations of trust, Powers of Attorney, affidavit statements etc.), if they are available.
4. **Persons (person) who open(s) the account shall submit the following:**
 - 4.1. **Passport of the citizen of Ukraine** / national passport of a citizen of another State – for a non-resident (or other document, certifying the identity and according to the laws of Ukraine, can be used on the territory of Ukraine for conclusion of legal deals); (copies of relevant pages of the passport shall be certified by signatures of the authorized employee of the Bank and the individual – owner of the document).
 - 4.2. **Document, issued by the relevant control authority, certifying registration of the individual in the State Individual Taxpayers’ Registry** (the copy of the document shall be certified by signatures of the authorized employee of the Bank and the individual – owner of the document). The document shall be submitted by individuals – residents (for a non-resident – if available) and legalized in the established procedure, unless otherwise provided by law or an international treaty of Ukraine. Copies of these documents must be notarized. Individuals, whose passport contains an inscription, made by the relevant control authorities, on the right to carry out any payment with use of series and number of the passport, or whose passport contains data on registration number of taxpayer’s identification card, or data on the registration number of taxpayer’s identification card, entered by territorial structural units of the State Migration Service of Ukraine / an inscription on refusal to receive a taxpayer’s identification card number on an electronic contactless media, or in whose passport the inscription “refusal” was made, shall not submit this document.
 - 4.3. **Copies of documents, confirming powers of persons**, who have the right to dispose of the account and sign settlement documents, certified by the signature of head of the foreign representative office and the seal (if available). Individuals – non-residents shall additionally provide a document, containing a confirmation regarding data on the place of residence or a place of temporary residence of the individual in Ukraine.
5. **Request** of the legal entity – non-resident on opening of the current account for the permanent representation office.
6. Notarized **card with signatures samples**.
7. Notarized **copy of the extract from the trade, banking or court registry, legalized or certified by affixing of an apostille**, or of a registration certificate of the local authorities of the foreign State on the registration of the legal entity – non-resident, which has the permanent representative office.
8. Copy of the document, confirming **registration of the permanent representative office by the relevant control authority**, certified by the issuing authority, or notarized, or certified by the authorized employee of the Bank, provided that the original is available.
9. A notarized copy of legalized or certified by affixing an apostille **Power of Attorney for performance of representative functions** by a certain person in Ukraine.
10. If the permanent representative office uses **wage labour** and according to the laws of Ukraine is a payer of the **unified social tax**, a copy of the document, which confirms **registration by the Pension Fund of Ukraine**, certified by the issuing body, or notarized, or certified by the authorized employee of the Bank shall be submitted additionally, provided that the original is available. Information that the permanent representative office does not hire wage labour and is not a payer of the unified social tax, shall be mandatory indicated by the client in the questionnaire on opening of a current account in line “Additional information”.
11. **If the Client is related to a politically exposed person (PEP)**, documents, which confirm sources of funds of the representative office, assets and rights to such assets (source of capital) shall be submitted additionally. If the final beneficiary owner (controller) is a politically exposed person, a person, close or associated to a PEP, it is necessary to provide documents (information), which confirm origin of assets, rights to such assets (source of capital) of the **individual – final beneficiary owner (controller)**.

The above list of documents is not exhaustive and, if necessary, the Bank shall have the right to request the Client to provide documents and/or data, necessary for carrying out identification procedure, according to the requirements of Article 64 of Law of Ukraine “On Banks and Banking Activity”, of Article 9 of Law of Ukraine “On Prevention and Fight Against Money-Laundering, Terrorism Financing and Weapons of Mass Destruction Proliferation Financing”, of Section V of Resolution No.417 of the Board of the National Bank of Ukraine “On Approval of Regulation on Carrying Out by Banks Financial Monitoring” dd. 26.06.2015.